



Baraga County Communities that Care - Maintenance Group

Minutes

August 11, 2014

Meeting called to order 1:05 pm.

- I. ATTENDANCE:
- |                 |                            |
|-----------------|----------------------------|
| Jamie Palmer    | BCSH                       |
| Olivia Harris   | CFSUP                      |
| Taryn Mack      | CCMH                       |
| Kim LeClaire    | Parent Aide- Baraga County |
| Ashley Giddings | Youth Member in Community  |
- II. APPROVAL AGENDA: Group Approved agenda without additions.
- III. OLD BUSINESS:
- a. Jamie reported to group that 15 ICHATS are allowed at a time for non profits, free of charge. Jamie will double check to make sure there are not restrictions to how many can be requested for the year.
  - b. Olivia and Taryn made contacts to acquire the master email list from the May meetings and have not had any success. As a group we will bring this up at the Coalition meeting on Thursday.
  - c. By Laws are mostly complete and will be ready to present to Coalition for Thursday's meeting. Articles X Conflict of interest and XI Resolution needs to be completed. Jamie will complete and email out to group today. Group reviewed the Bylaws and made necessary changes.
    - To Article II Mission and Philosophy- groups used Warrick's bylaws and are missing the beginning section of the statement. As a group we will finish this statement at our next meeting.
    - Section C. Goals and Objectives will need to be completed after the Thursday Coalition meeting.
    - Article III Membership-group discussed further defining organizations that would be represented as voting members of the Coalition and listing them in the bylaws.
  - d. Group reviewed Membership Policy. Under Eligibility group made changes to wording from "agency" to "organization" to be consistent with bylaws wording.
  - e. Group reviewed Membership application. Group decided that is would be appropriate to have two applications. One for general community



members and another for organizations. There are requirements under the application checklist that are already completed if that individual is apart of an organization. In order to stream line the process for organization members the group will draft another application used only for organization members.

IV. NEW BUSINESS:

- a. Coordinator position was posted through Baraga County Memorial Hospital. Officially no coordinator has been hired yet, group hopes to learn more at Thursday's meeting.
- b. Questions for Thursday meeting include:
  - i. Do we want designated organization representation? If so do we want to have a general application and an organization application?
  - ii. Do we want to list actual organizations that are apart of the coalition in the bylaws?
  - iii. Who are the chairs for each committee?
  - iv. Who is the existing board?
  - v. How are we forming the Executive board?
  - vi. Does anybody have the complete formal email list?

- V. Meeting adjourned at 2:45 PM Next meeting date for group is with the Baraga Communities that Care Coalition Thursday August 14, 2014 6:30pm at Baraga County Memorial Hospital.