

**Baraga County Communities That Care
Community Board Meeting
October 23, 2014 6:00 pm
Baraga County Memorial Hospital Conference Room
Meeting Notes**

- 1) **Call to Order and Introductions – T. Lerma - 6:10-6:20:** A sign-in sheet was distributed.
- 2) **Notes from previous meeting; tonight’s agenda – T. Lerma -6:20-6:30**
Notes were not available and tabled until next meeting.
- 3) **Workgroup reports – Workgroup Chairs/Representatives**
 - a) **Resource Assessment and Evaluation – 6:30 – 6:35:** Draft of resources listing was sent around the table; request was made that members send additions to B. D’Agnostino.
 - b) **Risk and Protective Factors Assessment - 6:35-6:40:** No report.
 - c) **Youth Involvement – 6:40-6:45:** Once brochures are approved, workgroup will distribute them to the schools.
 - d) **Community Outreach and Public Relations – 6:45-6:50:** Brochure was approved.
 - e) **Funding – 6:50-6:55:** RFP for Portage Health Foundation went out. A response was being developed. Match portion is proving to be a challenge. Suggestions for demonstrating match: potential donation to be requested from Tribal Council; coordinator’s salary; hospital space, meals, etc. – will need to estimate value of these. Luce County Coordinator emphasized need to have workgroups working closely together in a coordinated effort in order to pursue this kind of funding. Time that members spend on CTC business should be tracked – volunteer hours can be counted toward match.
 - f) **Community Board Maintenance – 6:55-7:00:** Draft has been distributed of by-laws and feedback is sought. It is hoped that this can be finalized at the next meeting.
 - g) **Executive – 7:00-7:05:** No report.
- 4) **Coordinator’s Report – T. Lerma; G. Shelafoe**
 - a) **MiPHY– informational – 7:05-7:15:** This data is collected every 2 years – it will be collected again next year. Some is relevant and available to CTC.
 - b) **School survey update – informational – 7:15-7:25:** Both schools are scheduled for surveys and data collection will be complete by the end of December.
 - c) **Grid – data collection – 7:25-7:30:** Please complete membership information grid if you have not already done so.
 - d) **Face Book page – informational – 7:30-7:35:** Page continues to draw interest.
 - e) **Regional Media Campaign next year- informational – 7:35-7:45:** A prevention campaign will begin soon that focuses on substance abuse prevention for young people. As a part of this, Baraga County will have a series of messages on a bill board.
- 5) **Closing**
 - a) **Date for next meeting – Group - 7:45-7:50:** Due to need to meet following data collection and upcoming December-January holidays, it was agreed that the next meeting would take place on 12/11/2014.
 - b) **Conclude meeting – T. Lerma - 7:50-7:55**